

You will be going onto our website, www.csuebbap.club to fill out the candidate packet using AdobeSign! This will allow you to fill out the pre-designated items, sign, and get a copy sent to yourself afterwards! This will help with the efficiency of processing new candidate packets!

NOTE: YOU MUST USE YOUR SCHOOL EMAIL ADDRESS TO FILL OUT THE PACKET

NOTE: PLEASE FILL IT OUT IN ONE SITTING OR LEAVE IT OPEN TO FINISH AT A LATER TIME. EXITING OUT OF THE TAB WILL DELETE YOUR PROGRESS

On our webpage, click “Become a Member” to be automatically redirected to the Candidate Packet (URL In case that button decides to malfunction:

Please read over the actions to be taken on each page!!!

Page 1: Title Page

- No action needed

Page 2: Contact Information

No action needed

Page 3: BAP Membership Information Due

- ● Read and take note of the important dates
- ● Read and take note of the email addresses the forms need to be sent to

Page 4: Requirements for Candidates

- ● Read and understand the requirements that will be expected of you to meet during the semester
- ● These requirements are for the current semester (they are not the total requirements for your candidacy).

Page 5: Class Announcement Tips

*No action needed, keep note of these tips for completing class announcements •

Read and understand

Page 6: Tutoring Availability Form

- • Fill out your Name, Net ID, Phone, and Email Fields
- • **If you choose to do tutoring for your community service requirement please understand that This is a semester-long commitment.**

For example, you cannot tutor for 4 hours a week for 3 weeks and then stop simply

because you reached your requirement.

- Enter the courses you are able to tutor for in the days/times you are available
- o E.g. you would input ACCT 311, 312 in the Monday 10:30am and 11am slots if you would like to tutor from 10:30-11:30am on Mondays.
- Please let us know how many hours per week you would like to tutor.

Page 7: Individual Release Form •

Read and understand

- Fill out the following fields:

- o Name
- o School—CSUEastBay
- o Chapter Name – Epsilon Psi
- o Signature
- o Date

Page 8: KPMG Gold Challenge – Individual Release Form

- • Read and understand
- • Fill out the following fields:

- o Name
- o School—CSUEastBay
- o Chapter Name – Epsilon Psi
- o Signature
- o Date

Page 9: Candidate Agreement

- ● Read and understand
- ● Fill out the following fields:

Name
 Email
 Signature

Date

Page 10: Bylaws Agreement Statement

- ● Read and understand
- ● Fill out the following fields: Date

Name (both in the agreement and at the bottom)

Signature

Page 11: Academic Eligibility Worksheet

- ● Read and fill out completely
- ● Sign and Date

It will ask you to “Sign” and a copy of the packet will be sent to your school email address. Page 11 of the

PDF of page 12, academic eligibility worksheet and your unofficial transcript must be sent to

pei-hui.hsu@csueastbay.edu

Pay the candidate dues via Eventbrite Link on the website, and you are set to becoming a candidate!

Email president.csuebbap@gmail.com with any further questions!